



INSTITUTE FOR POLICY STUDIES

Internship Application Form

Internship Coordinator: Ms. Adwoa Masozi

Email all application materials to: internships@ips-dc.org

Internship Listings: www.ips-dc.org/about/joinus

IPS maintains a non-discriminatory policy in regard to staffing and programs.

The Institute for Policy Studies (IPS) is a unique center for progressive thought and culture. While other think tanks celebrate the virtues of unrestrained markets and individualism, IPS is building partnerships to create a more responsible society — one built around the values of justice, nonviolence, sustainability, and decency.

Our internship program focuses on developing and nurturing future public scholars through comprehensive skills training classes and challenging research, writing, and advocacy in a wide range of foreign and domestic policy issues.

All IPS internships are unpaid.

Submission Date _____

Name _____

Address _____

City _____ State _____ Zip _____ Country _____

Cell Phone _____ Other Phone _____

College/University/Grad School/Other: _____

Major(s): _____

Cumulative Grade Point Average: _____ GPA in Major: _____

Internship Term: _____ Intended Start Date (Month/Year): _____

Program(s) of Interest: 1.) _____ 2.) _____

Terms: Winter (Jan-Mar) | Spring (Mar-May) | Summer (June-Aug) | Fall (August-December)

Supplementary Materials

Submit Materials to Intern Coordinator, Adwoa Masozi: internships@ips-dc.org

Submit: a **Letter of Interest** describing why you are interested in contributing to our program's work.

It should include examples of relevant research and coursework.

Do not exceed one page.

Submit: a **1-2 page writing sample** on a relevant topic. *Do not exceed two pages.*

Submit: a **resume**, and a **transcript (unofficial transcripts accepted)**

Submit: **one letter of recommendation.** *Please email in PDF format on official letterhead of University or Employer*

For more information please visit us: <http://www.ips-dc.org/projects>

We are a program of the Institute for Policy Studies. Our office is located at 1112 16th Street, NW Suite 600
Washington, DC 20036 Internship Coordinator: Adwoa Masozi, internships@ips-dc.org
